

IQ Monkey Education Limited

Shop 48A, 1/F, Ocean Walk,

168-236 Wu Chui Road

Tuen Mun. N.T.

Attn.: Mr. John Smith

Center Manager

Our Ref.: L0018/23/STMSC/000013

Date : 30 September 2023

Dear Mr. Smith,

Fire Safety Rectification Works

Shop Unit A Monkey Tree English Learning Centre of Ocean Walk

We refer to the Fire Safety Inspection conducted by our safety consultant on 24th August 2023.

During the inspection, defective items in relation to fire safety require rectification.

1. The kitchen floor is slightly slippery.
2. Food waste is found.

In this regard, we would like to draw your immediate attention to take rectification action promptly. The fire safety audit report is enclosed for your reference. You are also informed to contact our office once the said defects are duly followed.

Should you have any enquiry, please feel free to contact our Ms. Chen DaiWan at 88888888. Thank you for your kind attention.

Your immediate action on this matter would be much appreciated.

Yours sincerely,

For MTR Corporation Limited



陳大文

經理

Licensed PMP (WYGL)

CDW

c.c. Leasing Team of MTRC

Licensed PMC (C-114608)

Ocean Walk Management Office
Ocean Walk, 168-235 Wu Chui Road, Tuen Mun, New Territories.
Tel: (852) 2440 0318 Fax: (852) 2440 0442

持牌物業管理公司 (C-114608)

海趣坊管理處
新界屯門湖翠路168-236號
電話: (852) 2440 0318 傳真: (852) 2440 0442

Photos of Shop No. xxx, (Mall)
(Photo)
(1) Item 1 with description
(Photo)
(2) Item 2 with description

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